

UCF NanoScience Technology Center Honor Code

The purpose of the honor code at the NanoScience Technology Center (NSTC) is to secure an environment where personal and academic integrity can flourish. An honor code establishes a contract within which the NSTC community agrees to live and where the honesty, trust, respect and responsibility of the members are vital. The following information provides a guideline regarding the use of instruments and resources for the NSTC community.

Instruments

- Learn the specific rules for each instrument before using it.
- Reserve time on each instrument through the appropriate booking system. If you only need it for a few minutes, you may use it without booking, but be sure to ask permission from anyone who has already reserved time.
- *Always* write your name in the logbook when you use an instrument. Log in to the computer with your username, and log out when done. Never share logins.
- Get training before using any instrument by yourself.
- To get trained, speak to the faculty who is responsible for the instrument, or the person they have authorized to train people. Don't get training from someone else unless you have specific permission from the faculty or the authorized trainer.

Using or Borrowing Supplies

- When using someone else's lab, ask before using consumable supplies or borrowing anything.
- Each lab has unique rules of conduct. Before using another lab, ask about the rules for using supplies, how to dress, safety precautions, etc.

Common Resources

- These resources include the copier, parking tag, conference room, shared computers and printers, microwaves and refrigerators, tools, etc.
- You are responsible for the resources you use. Don't give them to anyone else. For example, don't loan the parking tag to another person—if you check it out, you must return it before someone else can borrow it.
- You may be required to deposit a personal item—such as a drivers' license or student ID—when borrowing certain resources, to ensure they are returned.
- Clean up after yourself in the conference room and other common areas.

Responsibility for Mistakes

- Mistakes and accidents will happen. If you break something or have any problems with equipment, report it to the responsible faculty member or authorized training person immediately. You will not be punished for making an honest mistake.

My signature below indicates that I have read and understood the honor code, and agree to abide by its principles.

Signature: _____ **Date:** _____

Print name: _____